

Date of Meeting	Members Present								
	President:	courtneythib1023@gmail.com	Guests:	Brenda Cooper					
	President Elect:	hillarymvalor@gmail.com		Mark Holt					
	Past President:	shively.74@gmail.com		Aaron Valor					
	Treasurer:	jnorthum@gmail.com							
	Parliamentarian:	mary@aeryden.com							
	Reverend:	sara@northwoodsuu.org	(on vacation)						
	Secretary:	abby.hutchinson@gmail.com							
	Sara DaSilva	sara.e.dasilva@gmail.com							
	Karl Mueller	karl.h.mueller3@gmail.com							
Item of Concern:		Person:	Next Steps:						
We need more people on the building and grounds committee									
We need to set aside Sabbatical money each year									
Brenda asked what Stewardship needs to do to help establish the Capital Reserve Fund									
Retirement, pay raises have cost us more money this year that we had not budgeted; HR, Sabbatical, Capital Reserve should be built into budget									
Items we voted on:									
to make the Raise the Paddle funds a line item in our budget									
To Do:		Person:	Projected Due Date:						
Ask Mark Smith to work with Stewardship on Endowment- make a timeline- this would be a good yearly drive		Courtney							
Hold special meeting on January 5th after service- topic- replacing Hillary		Courtney	Post meeting notice 15 days prior to meeting; post on other social media/email						
Call Connie about the project manager form		Courtney							
Find more members for Building and Grounds Committee		Coordinating Circle- Dec. 1st meeting							
Send letter to Jamie about Board Transitions		Courtney	Due friday by noon--include note about the special congregational meeting						
Tell Stewardship what the board decides on the Capital Reserve Fund		Jeremy							
To add to next Agenda:									
Ready to move to Discord? Decide by January									
Vote on what we should do with extra Raise the Paddle funds from most recent project									
Scott Witt will replace Sara as the Shared Ministry board member									
Replacing Karl's position on the board									
Special Notes/Items									
Hillary had an idea: a percentage of the Raise the Paddle funds could go towards the Capital Reserve Fund									
Our pledge gap has closed considerably- we believe thanks to the efforts of the Stewardship team									
For next year's budget, we need to add \$1,500 to \$2,000 additional per month for Cap. Reserve Fund; add one month of Sabbatical pay									
We can absorb the cost of Rev. Sarah's sabbatical for now, but we need to plan to fund the Capital Reserve									
Brenda offered to write a column for Beacon Bits about the Capital Reserve Fund									
Mark Holt shared from the UU Network: 2 events: March 22: Music Festival at Unitarian Fellowship of Houston; January 25th: Leadership luncheon at Emerson Unitarian-- all board welcome									
We may have money left over from the previous Share the Paddle fund; Connie turned in receipts today (project has been completed)									
\$11,585 raised this year at SA for Raise the Paddle									

Connie is currently getting bids for the new projects								
Hillary offered to be the person next year for Service Auction who gets the form to the correct person, and communicates the board's intent								
Hillary said she will ask Dan Zimmerman if he wants to be on the Building and Grounds Committee								