

<i>NORTHWOODS UNITARIAN UNIVERSALIST CHURCH</i>	TITLE: Avant Garden Gallery Committee		
	DOC No./REV.	P081, Rev A	LAST UPDATED: 9/12/14
	Chair Person	Doni Langlois	PAGE 1 OF 6
	Ministry	Congregational Life Ministry	APPROVED DATE 10/12/14

1. POLICY:

The Avant Garden Gallery Committee (also referred to as "the Gallery Committee") is a function of the Congregational Life Ministry and works closely with the Building and Grounds Committee.

The goal of the Gallery Committee is to exhibit spiritually enriching artwork that supports the creative process in all of us.

The Avant Garden Gallery serves as the main exhibition area for art within NUUC and serves NUUC in three ways:

- 1) As a continuing venue for aesthetic and artistic enrichment of ethical and liberal religious ideals of NUUC,
- 2) As a community-based art gallery to showcase the talents of NUUC members and community artists
- 3) As a source of income for NUUC

The Gallery Committee welcomes the open discussion of issues and ideas raised by the exhibited art work. Procedures for the educational resolution of differences in interpretation, opinion, and taste are in place as the Committee focuses upon sharing of views and support for shared principles within NUUC. Any objections to displayed art should be brought to the Gallery Committee Chair.

- All artwork must be in keeping with UU Principles and Northwoods' Mission and Vision Statement and appropriate for all ages and must be reviewed by the Gallery Committee before display. Display space is available only to individual artists—not outside galleries or organizations—with preference given to artists who are members of Northwoods.
- Art hung in the Gallery or other appointed space will keep in mind the appropriateness for and safety of children.
- All placement of art within the Gallery or other appointed space is the responsibility of the Gallery Committee.

2. REFERENCED DOCUMENTS:

- Northwoods' Mission and Vision Statements
- UU Seven Principles

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3. DEFINITIONS:

- **Displayed Art** As defined by this committee may include but is not limited to: paintings, crafts, handmade jewelry, sculpture, ceramics, knitting, quilted items, photography, collages, and weavings.
- **Gallery** Avant Garden Gallery – located in the Garden Room and adjacent hallway as well as other appointed space from time to time
- **Community Artist** Any artist who is neither a member of Northwoods UU Church or on staff at Northwoods
- **B&G** Buildings and Grounds Committee
- **CA** Congregational Administrator

4. PROCEDURE STEPS:

Step	Activity 1: Management of Avant Garden Gallery	Responsibility
A	The Gallery Committee meets several times a year to evaluate Gallery function, plan for up-coming events and shows, and amend procedures. Some issues are discussed and decided electronically.	Chair & Committee

	Activity 2: Operation of Avant Garden Gallery	Responsibility
A	<p>The Avant Garden Galley is open to NUUC members and community artists to display and sell their art.</p> <p>Minimum donation to NUUC from the sale of art displayed in the Gallery:</p> <ul style="list-style-type: none"> • Members & Staff – 20% • Non-members (Community Artists) – 30% <p>Any artist may donate more than the minimum.</p> <p>All funds collected for the church through sales from the Gallery will go to the general operating account, which is managed by the Congregational Administrator and Treasurer.</p> <p>All payments (checks, cash or credit cards) will be given to the NUUC Congregational Administrator, not the artist, with all checks payable to NUUC. Purchasers may take art at time of sale.</p> <p>Artists will generally be paid at the end of the month for any art sold through the Gallery, but no later than 30 days after the sale.</p> <p>If required, a year-end IRS Form 1099 will be provided to the artist.</p>	Chair, Committee & CA
B	Both a signed Application and a signed Agreement from the artist	Committee

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	Activity 2: Operation of Avant Garden Gallery	Responsibility
	(see samples attached) must be provided to the Committee Chair or representative before any art is displayed.	
C	A “Call to Artists” will be published before upcoming shows (per schedule posted in the Avant Garden Galley) in the Beacon Bits, posted on the Congregational Life Ministry bulletin boards, and occasionally in community advertising to encourage broad participation in the Gallery.	Committee

	Activity 3: Consultation with Building & Grounds Committee	Responsibility
A	The Building & Grounds Committee may call upon the Gallery Committee to advise on issues regarding non-Gallery art and décor. Ultimate responsibility for art and décor decisions remains with the Building & Grounds Committee.	Committee
B	If the Gallery plans to use space in addition to the Garden Room and the hallway just outside the Garden Room, the Chair will notify the B&G Chair.	Chair or designee

5. OTHER INFORMATION - (Attachments, records, other comments as needed):

- Sample NUUC Avant Garden Gallery, Application to Display Art
- Sample NUUC Avant Garden Gallery, Artist Agreement
- Unitarian Universalist Seven Principles
- NUUC Mission & Vision Statements

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**--SAMPLE ONLY--
Northwoods UU Church
Avant Garden Gallery
Application to Display Art**

NUUC Member _____

Community Artist _____

Name of Artist:

Address (Street, City, State, and Zip):

Phone Number:

Email address:

What contact information do you want listed on your display card? Cell ___ Email ___

WORK #1

Title:

Price:

% of Donation:

Medium:

Size/Weight:

Description/Artist's Statement - Maximum 50 words / Use back or attach separate page:

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COMMITTEE ACTION: Approved _____ Not Approved _____ from (dates) _____ to _____

Comments:

(Repeated for WORK #2 & Work #3)

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**--Sample Only--
Northwoods UU Church
Avant Garden Gallery Artist Agreement**

All artwork must be in keeping with UU Principles and Northwoods' Mission and Vision Statements and appropriate for all ages. Art will be reviewed by the Avant Garden Gallery Committee before display. Display space is available only to individual artists, not outside galleries or organizations.

APPROVAL PROCEDURE: Artists may bring the actual art on the drop-off date or submit pictures of their art (jpeg or 8x10" or larger photo) in advance. After art is reviewed, the Committee will decide whether the artwork can be displayed, where it will be displayed, and the dates it will be displayed. The committee may ask questions concerning the art before giving permission to display and does not have to give a reason for non-approval. The chair and contact person for the Avant Garden Gallery Committee is Doni Langlois who may be reached at dsfiaux@yahoo.com.

DISPLAY DATES: The drop off date for art will be posted for each gallery change out which will occur approximately every two months. Art from the prior display must be picked up on the drop-off date (or in advance if approved by the Committee).

SIZE/WEIGHT/PREPARATION: Wall art must be properly wired for hanging. Alligator hooks should only be used for light weight pieces. The Gallery wall fixtures can hold no more than 34 pounds. Art that will be displayed in the display case must fit neatly. A label (can be masking tape) with the artist's name and the title of the work must be securely fastened to the back or bottom of the piece.

SALES: Purchaser makes payment—cash, check or credit card—directly to Northwoods. Artist will be paid sale amount less the donation to NUUC:

- **NUUC Members:** A minimum of 20% of the sale price shall be donated to the church.
- **Non-members:** 30% of the sale price shall be donated to the church.

Artists may donate more than the minimum if desired. Payment to artists is generally at the end of the month, along with a cash donation slip for IRS purposes.

HOLD HARMLESS: Northwoods Unitarian Universalist Church assumes NO responsibility for any damage to or loss of art for any reason whatsoever, and the artist is solely responsible for any damage to or loss of the art while it is on Church Property.

RECEPTIONS: Artists are expected to be present at receptions if they have art in the show. We also request that you to bring one appetizer/dessert and one beverage to share.

I agree to the above terms.

Signature of Artist

Date

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Unitarian Universalist Seven Principles

Unitarian Universalists hold the Principles as strong values and moral teachings.

“The Principles are not dogma or doctrine, but rather a guide for those of us who choose to join and participate in Unitarian Universalist religious communities.” - Rev. Barbara Wellsten Hove

1. The inherent worth and dignity of every person;
2. Justice, equity and compassion in human relations;
3. Acceptance of one another and encouragement to spiritual growth in our congregations;
4. A free and responsible search for truth and meaning;
5. The right of conscience and the use of the democratic process within our congregations and in society at large;
6. The goal of world community with peace, liberty, and justice for all;
7. Respect for the interdependent web of all existence of which we are a part.

NORTHWOODS UNITARIAN UNIVERSALIST CHURCH: MISSION AND VISION STATEMENTS

MISSION STATEMENT:

Northwoods Unitarian Universalist Church is a welcoming, religiously liberal community that recognizes the need for free inquiry and many approaches to personal truth.

Together, we celebrate, learn, support, and serve one another and the wider community and encourage one another towards lives of deeper spiritual growth and meaning.

We practice responsible stewardship through our presence and our gifts and seek to engage one another in practicing lives of integrity through our participation in our Church’s shared ministries for all generations.

VISION STATEMENT

Grounded in our shared values and in our Unitarian Universalist traditions and sustained by abundant physical and financial resources, Northwoods will continue to evolve into its potential to become a beacon, providing influence and leadership:

- as a center for spiritual growth
- as an example of environmentally sustainable practices
- as a catalyst for diverse and multicultural community
- as an advocate for social and economic justice that reflects our ideals to the world