

NORTHWOODS UNITARIAN UNIVERSALIST CHURCH	TITLE: Floor Nominations at Congregational Meetings		
	DOCUMENT No.	P013	REVISION: C
	ORIGINATOR	Deborah Racobs	PAGE 1 OF 1
	COMMITTEE	Board of Trustees	APPROVED DATE: 9/14/14

1. POLICY:

The Leadership Development Committee is responsible to nominate members for each Board position a month before a vote takes place for the annual Congregational Meeting held in May or for any other special congregational meetings convened for specific elections.

2. REFERENCED DOCUMENTS:

- P001 - By Laws Article VI
- P005 – Membership

3. DEFINITIONS:

- BOT – reviews and approves nominations and places names on ballot
- Voting Members –See P005
- BOT – Board of Trustees

4. PROCEDURE STEPS:

Step	Activity:	Responsibility
A	Voting Members may make additional nominations to a slate of candidates for election in congregational meetings.	Voting Member
B	The voting member nominated must give his/her permission to stand for office before being called by floor nomination.	Voting Member
C	The floor nominated voting member must be present to be considered for election and will be allowed an opportunity to state their qualifications for office.	Voting Member
D	The President of the BOT will ask voting members to add the floor nomination to the written ballot.	President, BOT
E	Floor nominations written into the ballot will be given equal consideration for election as those put forth by the Leadership Development Committee.	Voting Member

5. OTHER INFORMATION - (Attachments, records, other comments as needed):