

# Northwoods UU Church Art Gallery Instructions & Agreement

All artwork will be reviewed by the gallery Committee before display. All art must be original, the artist must be the seller, and must be appropriate for all ages.

**APPROVAL PROCEDURE:** Artists may bring their art on one of the drop-off dates or by appointment. The Committee decides if the artwork will be displayed, where it will be displayed, and the dates it will be displayed. The Committee does not have to give a reason for disapproval. More information can be found on <https://www.northwoodsuu.org/art-gallery/>. The contact person for the Committee is Mary Anne who may be reached at [northwoodsuumartgallery@gmail.com](mailto:northwoodsuumartgallery@gmail.com).

**DISPLAY DATES:** The call for art includes drop-off dates which occur approximately every two months. Art from the prior display **MUST BE PICKED UP ON ONE OF THE DROP-OFF DATES** (or in advance if approved by the Committee). *There are no drop-off or pick-up hours, outside of those designated, without prior arrangement. **There is no storage for artwork available. Leave at your own risk.***

**WALL ART:** Northwoods accepts two pieces per show – exclusive of table art. Other pieces can be added space permitting. Wall art must be properly wired for hanging. Alligator hooks should only be used for light-weight pieces. The gallery wall fixtures can hold no more than 34 lbs. A label (can be masking tape) with the artist's name and the title of the work must be securely fastened to the back or bottom of the piece. Art work that will fit in the display cases can be brought in the same manner as the wall art and will be displayed space permitting. Northwoods will make display cards.

**TABLE ART:** Jewelry, ceramics, fiber art, artisanal handmade pieces and original works by authors, etc. **The artist may display these items on Artist Reception Night only.** Displaying in the gallery is not a prerequisite for selling table art. Please read "Artist Reception Night" below. Let us know if you are bringing table art. To reserve a table email Mary Anne at: [NorthwoodsUUArtGallery@gmail.com](mailto:NorthwoodsUUArtGallery@gmail.com)

**SALES:** Purchaser makes checks, credit cards, and cash payable to NUUC. Artist will be paid minus the percent of donation to NUUC. Payments will be in the office door at the end of the month for art sold through the Gallery: The minimum donation is required; however, artists may designate a larger donation.

- **NUUC Members:** A minimum donation of 20% of the sale price will go to NUUC.
- **Community Artist:** A minimum donation of 30% of the sale price will go to NUUC.
- (There is no fee to show art)

**HOLD HARMLESS:** Northwoods Unitarian Universalist Church assumes **NO** responsibility for any damage to or loss of art for any reason - the artist is solely responsible while it is on church property.

**ARTIST RECEPTION NIGHT:** The expectation is that artists will attend the Artist Reception when they have art in the show. We know that things come up and one may not be able to attend all the receptions but we do appreciate all efforts to attend. **We will no longer be serving food** at the reception but we do request that you bring wine, sparkling water or soft drinks. We invite you to go to the music performance at Millbend Coffeehouse. Each artist present at the reception will get a complimentary ticket and a guest ticket for the show pending space availability.

**Northwoods UU Art Gallery: 2023**

Acknowledgement that you agree with Northwoods Gallery Instructions & Agreement

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Print Name

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Signature of Artist

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Date