

NORTHWOODS UNITARIAN UNIVERSALIST CHURCH	TITLE: Appointing an Interim Search Committee	
	DOCUMENT No.	P059
	ORIGINATOR	Betsy Daubenspeck
	COMMITTEE	Board of Trustees
		REVISION: B
		PAGE 1 OF 1
		APPROVED DATE: 9/14/14

1. POLICY:

The Board of Trustees shall appoint an Interim Search Committee for the purpose of calling an Interim Minister for the Congregation.

2. REFERENCED DOCUMENTS:

- NUUC Bylaws: Article IX; Section 2 - ISC, A
- NUUC Bylaws: Article X; Section 1, A

3. DEFINITIONS:

- BOT: Board of Trustees
- ISC: Interim Search Committee
- NUUC: Northwoods Unitarian Universalist Church
- UUA: Unitarian Universalist Association

4. PROCEDURE STEPS:

Step	Activity When the need arises for the selection of an Interim Minister	Responsibility
A	Notification of the need for an interim minister will be made to the UUA and Southwest District.	President
B	The on-line Interim Minister Application found on the UUA website will be completed.	President
C	The Leadership Development Committee will submit to the BOT a slate of five (5) names of Voting Members from which the BOT will select three (3).	Leadership Development Committee/ BOT
D	Any subsequent vacancies on the ISC will be replaced by a Voting Member appointed by the Board of Trustees.	BOT

5. OTHER INFORMATION - (Attachments, records, other comments as needed):